

SALASAR TECHNO ENGINEERING LIMITED
EMPLOYEE TRAINING PLAN FOR 2026 -2027

Unit-3rd

	Date of Origin :	1/4/2026					Training Due						Training Done					
SL No	Training Name	Participants	Duration	Instructor	Aprail	May	Jun	July	Aug.	Sep.	Oct.	Nov.	Dec.	Jan	Fab	March	Remarks	
1	MSA	Engg & Supervisor	1Hrs	Mr. Mahar Chand														
2	MSA	Engg & Supervisor	1Hrs	Mr. Mahar Chand														
3	PPAP AWARENESS TRAINING	Engg & Supervisor	1Hrs	Mr. Mahar Chand														
4	SAFETY (PPE'S, FIRST AID)	Operator, Engg, Supervisor	1Hrs	Mr. Umesh Rekhi														
5	HOUSE KEEPING & 5S METHODOLOGY	Operator, Engg, Supervisor	1Hrs	Mr. Mahar Chand														
6	KAIZEN	Engg & Supervisor	1Hrs	Mr. Mahar Chand														
7	QUALITY POLICY	All Employees	1Hrs	Mr. Mahar Chand														
8	AWARENESS OF ISO 45001	Operator, Engg, Supervisor, Store	1Hrs	Mr. Umesh Rekhi														
9	PRODUCT TRAINING	Operator, Engg, Supervisor	1Hrs	Mr. Rajeev Gupta														
10	7 QC TOOLS	Engg & Supervisor	1Hrs	Mr. Mahar Chand														
11	ISO AWARENESS PROGRAM & QUALITY MANAGEMENT SYSTEM	All Employees	1Hrs	Mr. Mahar Chand														
12	RISK ASSESMENT / HIRA	HOD & Engineers	1Hrs	Mr. Mahar Chand														
13	SAFETY TRAINING (FIRE & HAZARDS)	All Employees	1Hrs	Mr. Umesh Rekhi														
14	EMS AWARENESS TRAINING	HOD & Engineers	1Hrs	Mr. Mahar Chand														
15	EOT CRANE OPERATING TRAINING	CRANE OPERATORS	1Hrs	Mr. Amit Goswami														
16	GALVANIZING PROCESS	Operator, Engg, Supervisor	1Hrs	Mr. Ashok Tyagi / Mr. R.K. Sharma														
17	MSDS	Operator, Engg, Supervisor	1Hrs	Mr. Ankit Sharma														
18	WELDING PROCESS	Operator, Engg, Supervisor	1Hrs	Mr. Vikash														
19	Posh Act	Operator, Engg, Supervisor	1Hrs	Mr. MS Tyagi														
20	FIFO	Operator, Engg, Supervisor	1Hrs	Mr. Narendar														
21	LEADER SHIP	Operator, Engg, Supervisor	1Hrs	Mr. Rakesh Sinha														
22	ROOT CAUSE ANALYSIS	Operator, Engg, Supervisor	1Hrs	Mr. Mahar Chand														

F/HRD/03

Prepared By : Jeetendra

Approved By : Mahar Chand

SALASAR TECHNO ENGINEERING LTD

TRAINING ATTENDANCE SHEET

TITLE OF TRAINING SESSION - RISK ASSESSMENT / HIRA

TRAINER NAME - Mahar chand & Radeep Tashniwal

TRAINING SESSION FROM 11:30 AM TO ... 12:30 PM

DATE- 17-07-26

TRAINING SESSION HELD AT - TRAINING ROOM

NUMBER OF PARTICIPANT (TRAINEES)

S. NO.	EMPLOYEE NAME	DESIGNATION	DEPARTMENT	SIGNATURE	REMARKS
1.	Bhavet Dhamra	Asst. Manager	Exim		
2.	Satish Kumar	Executive	Exim		
3.	Sagar Pansari	Sr. Manager	Exim Project		
4.	Gaurav Sharma	Executive	PPC		
5.	Ajay Pal	Manager	Dispatch		
6.	Amit Agarwal	Asst Manager	Account		
7.	Akash Mittal	Executive	Account.		

DETAILS OF ABSENTISM

S. NO.	EMPLOYEE NAME	DESIGNATION	DEPARTMENT	REASON	RETRAINING PLAN

F/HRD/05

SIGNATURE OF TRAINER



SALASAR TECHNO ENGINEERING LTD

TRAINING ATTENDANCE SHEET

TITLE OF TRAINING SESSION - EMS AWARENESS PROGRAM

TRAINER NAME - Mahar chand & Pradeep tashniwal

TRAINING SESSION FROM 02:00 TO ... 04:00 PM

DATE- 24.07.26

TRAINING SESSION HELD AT - TRAINING ROOM

NUMBER OF PARTICIPANT (TRAINEES)

S. NO.	EMPLOYEE NAME	DESIGNATION	DEPARTMENT	SIGNATURE	REMARKS
1	Bhavat Dhama	Asst Manager	Exim Project		
2	Satish Kumar	Executive	Exim		
3	Sagar Bavalav	Sr. Manager	Exim Project		
4	Gaurav Sharma	Executive	PPC		
5	Ajay Pal	Manager	Dispatch		
6	Amit Agarwal	Asst Manager	Account		
7	Akash Mittal	Executive	Account		

DETAILS OF ABSENTISM

S. NO.	EMPLOYEE NAME	DESIGNATION	DEPARTMENT	REASON	RETRAINING PLAN

F/HRD/05

SIGNATURE OF TRAINER